

ADDERBURY PARISH COUNCIL

TUESDAY 25 JULY 2023

Clerk & Responsible Financial Officer
Theresa Goss
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18 July 2023

Dear Councillors,

A meeting of the Parish Council will be held on **Tuesday 25 July 2023 at 7.30pm** at Church House, High Street, Adderbury to transact the business set out in the Agenda below and you are summoned to attend.

The District Councillors David Hingley, Adam Nell and Rob Pattenden and County Councillor Arash Fatemian are also invited to attend.

Members of the public are invited to attend the meeting, however please note that this will be for the purposes of viewing the meeting only and public participation will only be permitted during the Open Forum. The 3 minute public speaking rule, as per the Parish Council's Standing Orders, will apply.

T.Goss
Clerk to the Parish Council

A G E N D A

1. **Welcome** – The Chairman to welcome members of the public and Councillors to the meeting.
7.30pm – 7.35pm
2. **Apologies for absence** - To receive any apologies for absence from the meeting.
7.35pm – 7.40pm
3. **Declarations of Interest** - Members are asked to declare any interest and the nature of that interest, which they may have in any of the items under consideration at this meeting.

Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.
7.40pm – 7:45pm

4. **Minutes** – To consider the minutes of the meeting held on 27 June 2023 and any matters arising from those minutes. **(Attached)**
7.45pm – 7.50pm
5. **Chairman's Announcements**
7.50pm – 8.00pm
6. **Open Forum** - Members of the public are invited to raise any items which concern the Parish.
(10 minutes maximum/3 minutes per person)
8:00pm – 8.10pm
7. **Reports from County and District Councillors** - To receive reports from the Adderbury County Councillor and District Councillors.
8.10pm – 8.15pm

8. **Planning**

- i) Planning Applications - To note the planning applications considered by the Parish Council since the last meeting. **(Report to follow)**
- ii) Results of Planning Applications - To note the results of planning applications determined by Cherwell District Council's Planning Committee. **(Report to follow)**
- iii) Adderbury Neighbourhood Plan (ANP) – To note the progress with the ANP Working Group, which will be updating the Plan.

8.15pm – 8.30pm

9. **Village Matters**

- i) FOCAL – To receive a report on the work of FOCAL. **(Report to follow)**
- ii) Community and Sports Centre Project (Milton Road) - To receive a progress report on:
 - the building project; and
 - grant funding/fundraising organised by the Parish Council & Working for Adderbury Community (WFAC) Working Group, including the 'Buy-A-Brick' campaign and the Activity & Open Doors Day on 16 September 2023.

(Report to follow)

8.30pm – 8.40pm

10. **Parish Council Matters**

- i) Health and Safety:-
 - To note the play area inspection at The Rise from Councillor Simon Davies;
 - To note the play area inspection at the Lucy Plackett Playing Field from Councillor Simon Davies; and
 - To note the inspection at Adderbury Lakes from Councillor Diane Bratt.
- ii) Parish Council Newsletter – To discuss the contents of the next Newsletter.
- iii) Walled Garden Allotments – To discuss the termination of tenancies where tenants have failed to keep their plots tidy, in accordance with the Conditions of Tenancy.

8.40pm – 8.55pm

11. **Finance**

- i) Approval of Accounts for Payment, Income, Uncashed Payments and Bank Reconciliation - To approve the accounts for payment and note the income received since the last meeting, the uncashed payments and the bank reconciliation. **(Reports to follow)**
- ii) Budget Monitoring – To note the budget monitoring report for 2023/2024. **(Report to follow)**

8.55pm – 9.00pm

12. **Correspondence** - Items of correspondence will be circulated to members.

9.00pm – 9.05pm

The Lucy Jane Plackett Charity

(One Item)

13. **Hire of the Lucy Plackett Playing Field** – To discuss charges for adhoc hire of the Lucy Plackett Playing Field.

9:05pm – 9:10pm

14. **Public and Press** – To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting for items numbered 15, 16, 17, 18 & 19 on the grounds that it could involve the likely disclosure of private and confidential information.
9:10pm
15. **Lease for Use of the Lucy Plackett Playing Field** – To receive an update on the renewal of the lease between the Football Club and the Parish Council.
9:10pm – 9:15pm
16. **Track to the Railway Embankment** – To receive an update on the ownership of the track, following a meeting with Spratt Endicott.
9:15pm – 9:25pm
17. **The Pound** – To discuss the lease for the land known as ‘The Pound’.
9:25pm – 9:30pm
18. **Community and Sports Centre Project (Milton Road)** – To consider quotes for professional advice relating to the VAT on the project.
9:30pm – 9:40pm
19. **Adderbury Neighbourhood Plan (ANP)** – To discuss quotes from consultants to update the ANP.
9:40pm – 9:50pm
20. **Meeting Dates** – Future meeting dates to be agreed as follows and will commence at 7.30pm and Church House, High Street, Adderbury.
 - 12 September 2023
 - 31 October 2023
 - 28 November 2023**9.50pm**
21. **Items for the Future Agendas/Items of Information**
 - Induction for Councillors**9.50pm**